



TOWN OF ROCKY HILL MEETING – ACTIONS TAKEN

NAME OF PUBLIC BOARD OR COMMISSION	Finance Committee
DATE OF MEETING	February 11, 2015
PERSON PREPARING	Jo-Anne Booth, Recording Secretary

MEMBERS PRESENT

1. Cathy Vargas, Chairwoman	2. Guy Drapeau (Councilor)
3. Also present: John Mehr (Finance Director)	4. Guy Scaife (Town Manager)
5. Mona McKim (Treasurer)	6. Glenn Parent (Director of Public Works) (Left at 5:11 p.m.)
7. Kevin Morton (Crew Leader for Highway Department) (Entered at 4:35 p.m.) (Left at 5:11 p.m.)	8. Lisa Zerio (Director of Parks and Recreation & Custodial Staff) (Left at 5:11 p.m.)
9. Walt Sykes (Crew Leader for Parks and Recreation) (Left at 5:11 p.m.)	10. Elaine McKim (Tax Collector) (Left at 4:50 p.m.)

MEMBERS ABSENT

1. Bill MacDonald (Councilor)	2.
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1st ACTION ☒ Passed ☐ Failed ☐ Tabled

Councilor Drapeau made a motion to approve the Minutes of the January 14, 2015 meeting of the Finance Committee. The motion was seconded by Chairwoman Vargas and adopted unanimously by those present.

2nd ACTION ☒ Passed ☐ Failed ☐ Tabled

Councilor Drapeau made a motion to approve the Resolution – Acquiring/Leasing – Network Switches Upgrades – IT Department and forward this to the Town Council. The motion was seconded by Chairwoman Vargas and adopted unanimously by those present.

BE IT RESOLVED, that the Town of Rocky Hill Information Technology (IT) Department is authorized to acquire switching equipment for the Town's networking infrastructure at a cost of \$106,205.05 from Extreme Networks, Inc., 9 Northeastern Boulevard, Salem, NH 03079. The pricing for this equipment is in line with State of Connecticut bid price.

BE IT RESOLVED, that the Town Manager, or the Finance Director is authorized to enter into a three (3) year lease arrangement for the above networking equipment with Baystone Government

Finance, associated with Citizen Bank. The Town will be making a down payment of \$10,000.00 upon delivery and 3 annual payments of \$34,155.37 in future budget years. This down payment will be charged to the IT Department Budget line (01-101-500-5736) for Technical Equipment and the 3 installment payments will be charged to the Capital Improvement Budget project line (01-950-000-5741) for Equipment – IT Department in those budget years. At the end of the lease period, the Town will own the networking equipment outright.

3rd ACTION ☒ Passed ☐ Failed ☐ Tabled

Councilor Drapeau made a motion to approve the Resolution – Purchase – Two F-350 Ford Pickup Trucks and forward this to the Town Council. The motion was seconded by Chairwoman Vargas and adopted unanimously by those present.

BE IT RESOLVED, that the Rocky Hill Town Council authorizes the Town Manager to make an emergency purchase for the following pickup trucks for the Parks Department:

1. 2015 Ford F-350 with a dump body 9 ft. fisher plow = \$40,461
2. 2015 Ford F-350 with a 8 ft. fisher plow = \$30,737
\$71,198

The Town would immediately purchase both trucks at a cost of \$71,198 from Monaco Ford, New London Turnpike, Glastonbury, CT. These trucks will be paid out of the Capital Improvements Budget for Vehicles – Parks Department, budget line 01-950-000-5764.

BE IT FURTHER RESOLVED, that the Finance Director is authorized to transfer, after April 1, 2015 per the Town Charter, \$71,198 from the Contingency /Reserves Budget – Contingency Account – budget line 01-950-000-5764 and transfer this amount to the Capital Improvements Budget for Vehicles – Parks Department, budget line 01-950-000-5764.

4th ACTION ☒ Passed ☐ Failed ☐ Tabled

Councilor Drapeau made a motion to adjourn the meeting at 5:28 p.m. The motion was seconded by Chairwoman Vargas and adopted unanimously by those present.

**DRAFT MEETING MINUTES TO BE AVAILABLE WITHIN SEVEN CALENDAR DAYS FOR
REGULAR MEETINGS AND WITHIN SEVEN WORKDAYS FOR SPECIAL MEETINGS.**